

**MINUTES**  
**HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION**  
**ZONING & LAND USE COMMISSION**  
**MEETING OF JUNE 26, 2025**

- A. The Acting Chairman, Mr. Barry Soudelier, called the meeting of June 26, 2025 of the HTRPC, convening as the Zoning & Land Use Commission, to order at 6:06 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Mr. Clarence McGuire and the Pledge of Allegiance led by Mr. Terry Gold.
- B. Upon Roll Call, present were: Mr. Michael Billiot; Mr. Terry Gold; Mr. Clarence McGuire; Mrs. Angele Poiencot; Mr. Travion Smith; and Mr. Barry Soudelier, Secretary/Treasurer. Absent at the time of Roll Call were: Mr. Robbie Liner, Chairman, Mr. Jan Rogers, Vice-Chairman; and Mr. Wayne Thibodeaux. Also present was Mr. Christopher Pulaski, Department of Planning & Zoning and Mr. Derick Bercegeay, Legal Advisor.
- C. CONFLICTS DISCLOSURE: The Acting Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse himself or herself from participating in the debate, discussion, and voting on that matter. *There were no conflicts to disclose.*
- D. APPROVAL OF THE MINUTES:
1. Mr. Smith moved, seconded by Mrs. Poiencot: “THAT the HTRPC, convening as the Zoning & Land Use Commission, accept the minutes as written, for the Zoning & Land Use Commission for the regular meeting of May 15, 2025.”
- The Acting Chairman called for a vote on the motion offered by Mr. Smith. THERE WAS RECORDED: YEAS: Mr. Billiot, Mr. Gold, Mr. McGuire, Mrs. Poiencot, and Mr. Smith; NAYS: None; ABSTAINING: Mr. Soudelier; ABSENT: Mr. Liner, Mr. Rogers, and Mr. Thibodeaux. THE ACTING CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. COMMUNICATIONS: None.
- F. PUBLIC HEARINGS:
1. The Acting Chairman called to order the Public Hearing for an application by Lonzo Lavine requesting to rezone from R-1 (Single-Family Residential) to C-2 (General Commercial) 710 May Street, Lot 6, Block 4, Addendum No. 1, Fairsite Subdivision.
- a) No one was present to represent the application.
- b) Mr. Pulaski stated his recommendation was to table the matter because the applicant did not post the public hearing signage on site.
- c) Mr. Billiot moved, seconded by Mr. Gold: “THAT the HTRPC, convening as the Zoning & Land Use Commission, table the application to rezone from R-1 (Single-Family Residential) to C-2 (General Commercial) 710 May Street, Lot 6, Block 4, Addendum No. 1, Fairsite Subdivision until the next regular meeting of July 17, 2025 due to the public hearing signage not being posted on site as required.”
- The Acting Chairman called for a vote on the motion offered by Mr. Billiot. THERE WAS RECORDED: YEAS: Mr. Billiot, Mr. Gold, Mr. McGuire, Mrs. Poiencot, and Mr. Smith; NAYS: None; ABSTAINING: Mr. Soudelier; ABSENT: Mr. Liner, Mr. Rogers, and Mr. Thibodeaux. THE ACTING CHAIRMAN DECLARED THE MOTION ADOPTED.
- G. STAFF REPORT:
1. Mr. Schmill discussed the proposed fee increases for some of the Zoning & Land Use applications (Home Occupations and Planning Approvals to be modified from \$10.00 to \$50.00) and research of other parishes’ fees. He stated the current fees were established in the 1970s and due to inflation, \$10 then is worth \$54 now, as well as constant increases in the certified mail fees. He also stated the Chairman of the Board of Adjustment, Mr. Matt Chatagnier, was in support of the increase to which some of those application fees are proposed to be adjusted as well.
- a) Mr. Smith moved, seconded by Mr. Gold: “THAT the HTRPC, convening as the Zoning & Land Use Commission, make the appropriate changes to the Zoning & Land Use Commission application fees and forward to the Terrebonne Parish Council for final consideration.”
- The Acting Chairman called for a vote on the motion offered by Mr. Smith. THERE WAS RECORDED: YEAS: Mr. Billiot, Mr. Gold, Mr. McGuire, Mrs. Poiencot, and Mr. Smith; NAYS: None; ABSTAINING: Mr. Soudelier; ABSENT:

Mr. Liner, Mr. Rogers, and Mr. Thibodeaux. THE ACTING CHAIRMAN DECLARED THE MOTION ADOPTED.

H. COMMISSION COMMENTS:

- 1. Zoning & Land Use Commissioners’ Comments: None.
- 2. Acting Chairman’s Comments: None.

I. PUBLIC COMMENTS: None.

J. Mr. Smith moved, seconded by Mr. Billiot: “THAT there being no further business to come before the HTRPC, convening as the Zoning & Land Use Commission, the meeting be adjourned at 6:21 p.m.”

The Acting Chairman called for a vote on the motion offered by Mr. Smith. THERE WAS RECORDED: YEAS: Mr. Billiot, Mr. Gold, Mr. McGuire, Mrs. Poiencot, and Mr. Smith; NAYS: None; ABSTAINING: Mr. Soudelier; ABSENT: Mr. Liner, Mr. Rogers, and Mr. Thibodeaux. THE ACTING CHAIRMAN DECLARED THE MOTION ADOPTED.

Barry Soudelier, Acting Chairman  
Zoning & Land Use Commission

Becky M. Becnel, Minute Clerk  
Zoning & Land Use Commission

CERTIFICATION

CERTIFIED TO BE A TRUE AND CORRECT COPY OF THE PROCEEDINGS OF THE ZONING AND LAND USE COMMISSION MEETING OF JUNE 26, 2025.

CHRISTOPHER PULASKI, PLA, DIRECTOR  
PLANNING & ZONING DEPARTMENT